

Palmetto Community Care
Job Opening
Peer Treatment Adherence Educator

Due to Grant Funding requirements, this position must be filled by an individual living with HIV, who is willing to share their experience and provide support to Peers.

Palmetto Community Care is a nonprofit organization dedicated to enhancing the quality of life for persons living with HIV in Charleston, Berkeley, and Dorchester counties.

The Peer Treatment Adherence Educator (PTAE) will engage and support clients in lifelong disease management. The PTAE must be willing to become familiar with agency and community resources, and client social support systems and options.

Essential Duties and Responsibilities

The essential functions include, but are not limited to, the following:

- Ability to maintain the highest level of confidentiality, including Protected Health Information and other client information, as required by law and organizational policy.
- Provide adherence services to clients new to the agency.
- Follow agency and funder guidance for adherence improvement.
- Provide agency and community information that aides in adherence.
- Deliver sensitive and accurate information that encourages care and medication adherence.
- Empower clients to become actively involved in their care.
- Help clients develop a system of communication with providers that promotes self-sufficiency and health literacy.
- Refer instances of continued non-adherence back to case management for guidance and interdisciplinary solutions.
- Document client events, interventions steps, goals and outcomes demonstrating written business acumen.
- Actively participates in case conferences as needed for client improvement and integration of the adherence intervention.
- Attend and successfully completes all required adherence program trainings and meetings.
- Represent agency as needed to communicate the voice of the consumer.
- Responsible for planning and facilitating client support group and other educational programming.
- Receive client medications delivered to office, providing adherence counseling specific to the regimen prescribed at time of client pick-up.
- Other duties as assigned.

Minimum Qualifications (Knowledge, Skills, Status, and Abilities)

- High School Diploma
- Valid driver's license with acceptable driving record.
- Basic Knowledge of HIV and STI transmission.
- Personally affected by HIV.
- Strong verbal and written communication skills with emphasis on grammar and spelling.
- Ability to effectively present information and respond to questions.
- Ability to work independently in a fast-paced team environment with eye for detail.
- Ability to manage multiple projects and priorities while maintaining deadlines.
- Strong interpersonal and organizational skills.

Successful applicants are required to be COVID vaccinated.

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